

**Poultney Board of Selectmen
Meeting
Monday, March 23rd, 2015 - 6:30 P.M
Poultney Town Hall**

Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 03/09/15
- 3) Public Comments and Concerns:
 - Safe Street presentation by Rutland Regional Transportation Planning Commission
Monika Ganguly - Kiefner
- 4) Road Report
 - Bridge # 2 - Scoping Report discussion
- 5) Town Manager's Report
 - Letters & Communications
 - Budget FY 2015
 - Solid Waste discussion
 - Adopt the revised Local operations Management Plan
- 6) Transact Any Other Lawful Business: Liquor Licenses
- 7) Board Orders
- 8) Adjourn

Meeting Minutes
Poultney Board of Selectmen
Monday, March 23, 2015 - 6:30 PM
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Chairman Ed Lewis called the meeting to order. Other Board members present included: Jeff King, Corey Davenport, Frank Fressie and Tom Coloutti. Others present included: Jonas Rosenthal, Town Manager; Ron Kelley, Road Foreman and Monika Ganguly - Kiefner representing the Rutland Regional Planning Commission; Ethel Contratti and Pauline LaPoint and two other residents from Autumn Leaves. Those arriving at a later time in the meeting included: Dale Kerber, Poultney Town Constable; and Aaron Kerber, Fire Chief.

Adoption of the Agenda: Jeff King made a motion to adopt the agenda as printed. Tom Coloutti seconded the motion. Motion carried.

Approval of Minutes: Jeff King made a motion to approve the minutes of March 9, 2015. Corey Davenport seconded the motion. Motion carried.

Public Comments and Concerns: Monika Ganguly - Kiefner gave a power point presentation to the Selectboard about the Complete Streets Law and information about planning and design for the use of roadways to consider all types of users including pedestrians, bicyclists and transit users. She commented of the Town and Village's efforts to accommodate all types of users of Poultney' roadway network. Monika offered the services of the Rutland Regional Planning Commission for planning pedestrian facilities.

Ethel Contratti was present to complain about her neighbors dogs that got out of an enclosed fenced in area on a late Saturday afternoon. She ended up calling 9-1-1 and they in turn gave them my home phone number. Rosenthal responded and told her that he would respond to the call after dinner and the call was not an emergency. Rosenthal found the owners within 20 minutes of receiving the call. The owners then placed the dogs back in the fenced in yard. Discussion followed. Rosenthal and the Board stated that there is no Town employee that works around the clock. Rosenthal informed her that the State Police, nor the Constable or the Rutland County Sherriff's office that works 24 hours per day. Ms. Contratti complained the dogs were not being taken care of. Rosenthal stated that the dogs were taken care of and if she did not believe him that she could call the Rutland County Humane Society.

Road Report:

- 1) Potholes are being filled.
- 2) Crushed stone continues to be stockpiled.
- 3) Ron has sought quotes for tree and brush work for the FEMA project (winter ice storm last December).
- 4) Wings and plows are off the Highway trucks.
- 5) Some culverts are frozen. They are being thawed out so that water can pass to avoid road washouts.

- 6) Rosenthal conducted a Title search for a piece of property that will be affected by a road reclassification. He has turned over the information to the Town Attorney for review and to prepare the necessary documents.
- 7) Rosenthal will be attending the Regional Transportation Planning Council meeting on Wednesday to discuss prioritizing transportation projects for the Agency of Transportation. Bridge # 7 over the Gorge in East Poultney was ranked # 1 for new bridge projects. Information about the condition of the Bridge was also distributed.
- 8) The Scoping Report and the informational meeting that was held on March 10th for the Bridge # 2 project was discussed. Information about a detour during bridge construction, Fire Department coverage and other emergency vehicles was discussed. Fire Chief Aaron Kerber prepared and distributed information about coverage and response times. No decision was made at this time as the Board was waiting for comments from the Rescue Squad
- 9) A training will be held on April 15th regarding the Road Safety Management System software developed for Maine roads assessing road conditions and for planning road improvements. The workshop will be sponsored by the Rutland Regional Planning Commission. Corey Davenport will be attending the workshop with Ron Kelley. The Town will use his computer for now to load the sample software.
- 10) Rosenthal and Kelley previously mentioned the idea of having Tom Beatty being appointed as Road Commissioner. He has a tremendous amount of construction and equipment experience and that his knowledge would be invaluable to the Town. No compensation is sought for this position. Discussion followed. The Board agreed. Jeff King made a motion to appoint Tom Beatty as Road Commissioner. Frank Fressie seconded the motion. Motion carried.

Town Manager's Report:

- 1) Copies of the Expenditure Reports for the General Government, Highway Department and the Fire Department dated March 20th were distributed
- 2) Copies of the February 2015 Financial Reports, prepared by Susan Kasuba, were distributed.
- 3) Rosenthal mentioned that Mary Jo Teetor had received an answer back from her VT Property Department of Taxes, Property Valuation and Review area Supervisor. According to Mary Jo, she had enough courses to receive a one year provisional title as Assessor. She will take more classes to become an Assessor as time goes on. Jeff King made a motion to appoint Mary Jo Teetor as an Assessor. Tom Coloutti seconded the motion. Motion carried.
- 4) Rosenthal mentioned that the Town must annually approve a Local Emergency Operations Plan. Rosenthal prepared a few changes and asked that it be approved. The last Plan that was adopted back on December 22nd. Jeff King made a motion to approve the Plan. Tom Coloutti seconded the motion. Motion carried.
- 5) Rosenthal met with Rebecca Cook, the Librarian, to discuss the USDA grant application for Library furnishings. Rosenthal has enough information to work on the grant and will submit this as soon as possible.
- 6) Information was distributed again regarding a Guide to Variable Rate Pricing (also known as pay as you throw). Some options were presented however no final action / decision was taken.
- 7) Jeff King made a motion, on behalf of the Poultney Selectboard, to support the present Public Service Answering Point (PSAP) located in Rutland. The Legislature has recommended the PSAP in Rutland be closed and its operations be re-located to Rockingham. A public hearing will be held on Tuesday, March 17th in Rutland on the issue. Corey Davenport seconded the motion. Motion carried.

Transact Any and Other Lawful Business - Liquor License Permit: Tom Coloutti made a motion to approve the Liquor License permits for the Poultney Snack Shop, Midway Oil and the Trolley Stop. Jeff King seconded the motion. Motion carried. Corey Davenport made a motion to approve the Outside Consumption permit for Compass Vermont. Jeff King seconded the motion. Motion carried.

Tom Coloutti made a motion to enter into executive session at 8:38 P.M. to discuss a personnel matter. Jeff King seconded the motion. Motion carried. Tom Coloutti made a motion leave executive session at 8:43 PM. Jeff King seconded the motion. Motion carried. Tom Coloutti made a motion to approve the request to substitute one week of vacation for pay to Susan Kasuba, Town Bookkeeper and Secretary. Jeff King seconded the motion. Motion carried.

Board Orders: Tom Coloutti made a motion to approve and sign the Board Orders. Jeff King seconded the motion. Motion carried.

Jeff King made a motion to adjourn the meeting. Corey Davenport seconded the motion. Motion carried.

Meeting adjourned.

s/Jonas Rosenthal